



# Return to H.R. Department (After signed by Site Administration)

## P AJARO VALLEY UNIFIED SCHOOL DISTRICT

Human Resources Department • 294 Green Valley Rd. • Watsonville, CA 95076  
Phone (831) 786-2145 • Fax (831) 761-6018 • web site: www.pvUSD.net

### VOLUNTEER SERVICE REQUEST

Pajaro Valley Unified School District actively encourages parent involvement in ongoing activities at the site and district levels. Our goal is to make school participation frequent and high quality. Children benefit from the active inclusion of parents during their school day and during extracurricular activities.

California state law requires District employees, prospective employees and independent contractors to undergo background checks to ensure that such persons have not been convicted of serious or violent felonies. To protect the safety of its students, the District requires a similar background check before allowing volunteers to have routine contact with students.

I authorize the Pajaro Valley Unified School District to conduct a background investigation through the California Department of Justice and/or the Federal Bureau of Investigation and authorize release of information in connection with my application for volunteer service. I waive the right of access to any such information and without limitation hereby release the Pajaro Valley Unified School District and the reference source from any liability in connection with its release or use.

### VOLUNTEER INFO

(Please Print Clearly)

XXX-XX-

FULL LEGAL NAME

LAST 4 SSN

ADDRESS

CITY, STATE ZIP CODE

HOME/CELL PHONE

EMAIL ADDRESS

**What volunteer services will you be performing?**

**SCHOOL SITE/DEPT.**

**How often will you be volunteering?**

Every Day  
\_\_\_\_\_ Times per week

One time Chaperone for field trip  
\_\_\_\_\_ Times per month

Overnight field trip? Yes  No

Other \_\_\_\_\_

Volunteer Signature

Date

*(By signing, I understand that the background check must be completed before volunteer service begins.)*

Site Administrator Signature

Date

**\*\*\*Attached Confidential Background Check Form must be completed and submitted with the Volunteer Form to be further considered for volunteer service.\*\*\***

**HR Use Only:** Fingerprints type:  DOJ  DOJ & FBI

TB Clearance

FP Cleared & Date \_\_\_\_\_

FP Not cleared  Site Notified HR Staff initials \_\_\_\_\_

Site Admin Signs here you walk form into H.R.